

## DURHAM'S PREMIER VENUE

### Room Hire Charges

#### Meeting Room 1, 2 & 3

(Boardroom style capacity 34 persons)  
(Theatre style capacity 70 persons)

#### Meeting Room 1 & 2

(Boardroom style capacity 18 persons)  
(Theatre style capacity 50 persons)

#### Meeting Room 1

(Boardroom style capacity 14 persons)  
(Theatre style capacity 20 persons)

#### Meeting Room 2

(Boardroom style capacity 10 persons)

#### Meeting Room 3

(Boardroom style capacity 6 persons)

#### Training Suite

(Capacity 7 persons, including  
interactive whiteboard)

#### Half Day

8.00 am – 1.00 pm  
1.00pm – 5.00 pm  
5.00 pm – 10.00 pm

**£100**

(Hourly Rate £40)

**£70**

(Hourly Rate £30)

**£55**

(Hourly Rate £20)

**£45**

(Hourly Rate £15)

**£35**

(Hourly Rate £10)

**£55**

(Hourly Rate £20)

#### Full Day

9.00 am – 5.00 pm

**£200**

**£140**

**£110**

**£90**

**£70**

**£110**

**Projector, screen, laptop, PA system and flipchart are inclusive of room hire charges.**

#### Day Delegate Rates are available upon request and include:

Meeting room hire, projector, screen, laptop, flipchart, refreshments (upon arrival, mid morning and afternoon), buffet lunch with fruit juice, iced water in the meeting room and conference stationery.

#### Refreshments:

Tea, coffee and biscuits £1.00 per head  
Fruit Juice 50p per head

#### Additional charges apply:

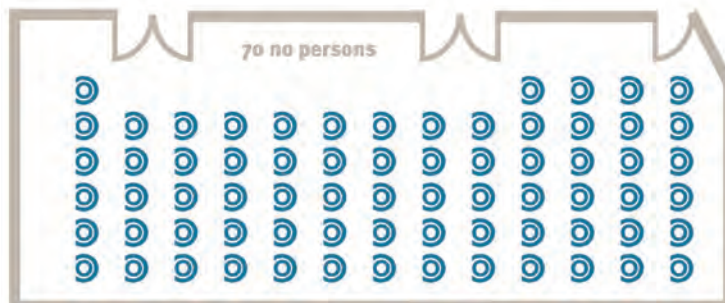
Use of telephones – charge for costs incurred  
Photocopying – black and white A4 sheet single sided – 5p per sheet

We offer a reduced rate for bookings made by Local Authorities, NHS, Charities, Schools or Adult Education, as well as discounts for volume bookings made. Use the contact details below to speak to our dedicated meeting organiser to discuss your requirements.

Our flexible meeting rooms can be arranged in a number of different ways to accommodate most requirements, and our interactive training suite offers a classroom facility for up to seven students. A break-out area adjacent to the meeting rooms is also available for your delegates' use during breaks in your programme. The illustrations demonstrate some of the different configurations available.

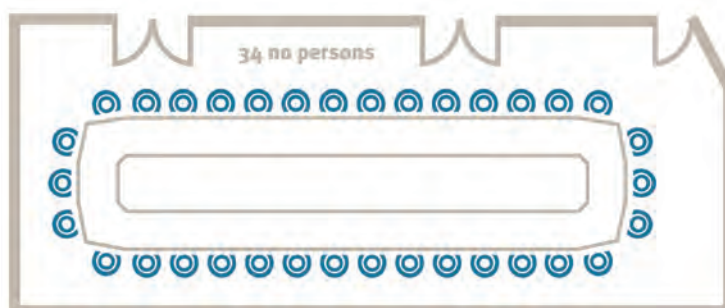
### 70 Theatre Style

Suitable for large meetings, seminars and presentations, as well as CPD events.



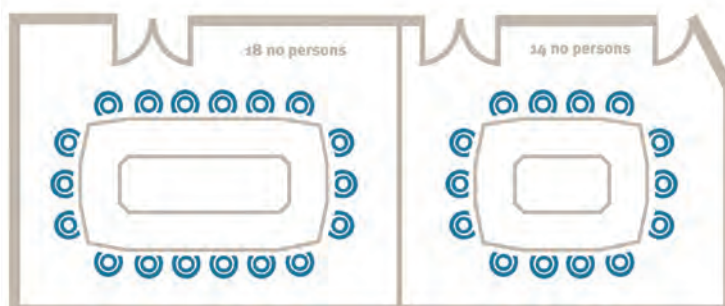
### 34 Boardroom Style

For more formal meetings, including board, departmental or management meetings, as well as Annual General Meetings.



### 18/14 Boardroom Style

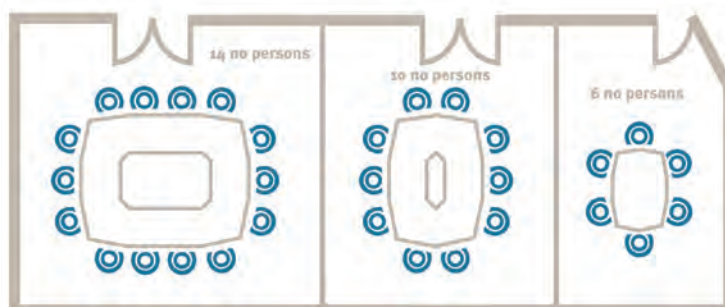
For if two meetings running concurrently are required; ideal for training purposes or coaching sessions.



### 14 Boardroom – 10/6 racetrack

Again a flexible configuration to accommodate a number of different requirements.

### Other configurations also available



### Specifications

- Fully accessible, step free entry
- Disabled facilities
- Induction hearing loop (available in reception, meeting rooms and interview rooms)
- Wireless internet
- Satellite TV and DVD
- Whiteboards, flipcharts
- Wireless Speaker's microphone and amplifier
- Wide screen projector and laptop
- Interactive whiteboard (training suite only)
- Free delegate parking
- High spec boardroom furniture
- Ergonomic seating
- Air conditioning